



☎: 702.307.1710 | 📠: 702.307.1712 | Email: Intake@csnv.org

CSNV- Down-Payment Assistance Referral Form

Referring Realtor/Loan Officer Name: _____ Loan officer or Realtor

Company Name: _____

Circle one

Are you an approved Loan Officer/ Realtor with CSNV for this year? Yes No (circle one)

Clients Name (as it appears on ID): _____

Referral for:

Help my client improve Credit Score *(Credit score is below Mortgage Loan qualification requirements)*
***Provide copy of Credit Report with this form, if credit report has been pulled. (Counselor will return client once they are mortgage ready) E-mail: intake@csnv.org **(No piece e-mail accepted)**

Client is Mortgage Ready *(Provide Loan Estimate. CSNV-Counseling fee of \$1,500 must be stated)*
***Provide all Documents on CSNV Check-List that pertain to your client E-mail: intake@csnv.org
E-mail: intake@csnv.org **(No piece e-mail accepted)**

Client is shopping for Property *(Provide Loan Estimate. CSNV-Counseling fee of \$1,500 must be stated)*
***Provide all Documents on CSNV Check-List that pertain to your client
E-mail: intake@csnv.org **(No piece e-mail accepted)**

Client is in Contract: *(Provide Loan Estimate. CSNV-Counseling fee of \$1,500 must be stated)*
Purchase Agreement to be provided with Referral
***Provide all Documents on CSNV Check-List that pertain to your client
E-mail: intake@csnv.org **(No piece e-mail accepted)**

DPA client interested in: North Las Vegas WISH only circle one

Agreement of Terms and Conditions

Clients cannot purchase a “for sale by owner” property without prior approval.
Transaction must be “Arm’s Length” (no relationship between borrower and seller)
A \$2,000 minimum saving, or contribution may be required depending on Down-payment assistance program.
Down-Payments funds are not guaranteed. They are provided on a first come first serve basis. CSNV has no control of this process the funds are provided by member Bank in conjunction with funder. In the event that funds are not available, the Homebuyer and any other party related to this transaction this includes but it is not limited to: Lender, Loan Officer, Realtor, Seller and seller representatives agree to indemnify and hold harmless Community Services of Nevada (CSNV) and Down-payment assistance Administrator, for any monetary loss so as to “not” affect Community Services of Nevada and Member Bank, Down-payment Assistant Administrator with a loss, cause of action, expense or other attorney/legal costs.

Any questions please feel free to discuss them with your Housing Counselor or legal advisor/representative

Check box if you (Lender/Realtor) agree that all the information has been explained and its agreed by the Homebuyer and all parties involved in the transaction.

Check box if you (Lender/Realtor/Client) agree with terms and conditions

Once your client has been approved for DPA and in a Real Estate Contract only email: HP_Processing@csnv.org do not sent emails to Counselor directly.

Any additional information you would like to share with this referral?